

**Association Registration Certificate**

This certificate is issued in order to indicate that Bangkok Association Registrar has registered The JSPS Alumni Association (Thailand) with the following objectives:

- (1) Being the center of JSPS alumni to integrate knowledge and to exchange academic opinions applicable for the development of country.
- (2) Being the center to enhance good relationship between Thailand – Japan academic institutions and International JSPS Associations.
- (3) Being the center of members in order to participate in activities which are beneficial to society and the country.
- (4) To promote, support and cooperate with other charity organizations that dedicated to the public.
- (5) Absolutely no political involvement.

The head office is located at 196 Phaholyothin Road, Kwaeng Ladyao, Khet Chatuchak, Bangkok as it is specified in Article 82 of Civil and Commercial Code.

It is given on 14 September, 2012

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(Mr. Thanit Noipeng)

Director of Investigation and Legal Affairs Bureau

Acting for Director General of Department of Interior

Bangkok Association Registrar

Practice:        Display this certificate in the easily visible place at the Head Office  
                      And make duplicate to keep at branch office of the Association (if any)

## **The JSPS Alumni Association (Thailand)**

### **List of the Association Committee**

- |    |                 |                |                                |
|----|-----------------|----------------|--------------------------------|
| 1. | Mrs. Bussaba    | Yongsamit      | President of the Association   |
| 2. | Mr. Paritud     | Bhandhubanyong | Vice President                 |
| 3. | Mrs. Sunee      | Mallikamarl    | Committee                      |
| 4. | Mr. Chalermkiat | Songkram       | Committee                      |
| 5. | Mr. Porphant    | Ouyyanont      | Committee and Public Relations |
| 6. | Mrs. Pornpen    | Pathanasophon  | Committee and Registrar        |
| 7. | Ms. Jiraporn    | Shauvalit      | Committee and Receptionist     |
| 8. | Ms. Malee       | Uabharadorn    | Committee and Treasurer        |
| 9. | Mr. Boonchai    | Techaumnat     | Committee and Secretary        |

This Association is registered on 14 September, 2012, the registration No. is Jor. 5124/25555.

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(Mr. Thanit Noipeng)

Director of Investigation and Legal Affairs Bureau

Acting for Director General of Department of Interior

Bangkok Association Registrar

**Regulations**  
**Of**  
**The JSPS Alumni Association (Thailand)**

**Chapter 1**  
**General Provision**

1. Name of the Association

This Association is named “The JSPS Alumni Association (Thailand),” its Thai initials is

SorSorJorTor, and it is called in Japanese as “Nihongakuju tsu chinkokai taikoku dosaikai”, it is written in Japanese as “日本学術振興会タイ国同窓会 (ニホンガクジュツシンコウカイタイコクドウソウカイ)” and it is called in English as The JSPS Alumni Association (Thailand) which is written in English as “THE JSPS ALUMNI ASSOCIATION (THAILAND) with its initials as JAAT.

It is herein this regulation:

- 1.1 Association means The JSPS Alumni Association (Thailand)
- 1.2 JSPS alumni means any alumnus who receives scholarship in any projects of JSPS
- 1.3 Executive Committee means the Executive Administrative Committee
- 1.4 Member means Regular Member, Associate Member, Corporate Member and Honorary Member

2. Symbol of the Association

Symbol of the Association is the image of a circle      IMAGE OF THE SYMBOL

With the upper half is red

And the lower half is blue and white letters

With the meaning of “Dawn of the new day”

3. Office of the Association

The head office of the Association is located at 196 Phaholyothin Road, Kwaeng Ladyao, Khet Chatuchak, Bangkok 10900.

4. Objective of the Association
  - 4.1 Being the center of JSPS alumni to integrate knowledge and to exchange academic opinions aimed at national development.
  - 4.2 Being the center to enhance good relationship between Thailand – Japan academic institutions and International JSPS Associations.
  - 4.3 Being the center of members in order to participate in activities which are beneficial to society and the country.
  - 4.4 To promote, support and cooperate with other charity organizations that dedicated to the public.
  - 4.5 Absolutely no political involvement.

## **Chapter 2**

### **Membership**

5. Member of the Association is divided into 4 categories as follow:
  - 5.1 Regular Member means Thai nationality who obtains any kind of JSPS's Fellowship who submits application form for membership and Executive Committee has approved as being Regular Membership.
  - 5.2 Associate Member means Thai nationality or foreigner apart from Regular Member as mentioned in Clause 5.1 who is interested in participating in academic cooperation both internally and internationally of the Association and submits application form to be membership and Executive Committee has approved as being Associate Membership.
  - 5.3 Corporate Member such as company, club, foundation, association or organization with entity status which is interested in applying for membership and Executive Committee has approved as being Corporate Membership.
  - 5.4 Honorary Member such as highly qualified individuals or patrons of the Association whom Executive Committee has agreed to invite them to be Honorary Member and those persons accept such invitation.
6. Qualifications of membership are as following:
  - 6.1 Becoming legal age
  - 6.2 Being good behavior
  - 6.3 Having no undesirable diseases

- 6.4 Have never been declared by supreme court judgment to be bankrupt or incompetent individual or quasi-incapable person or being sentenced to imprisonment except guilty of negligence or misdemeanor but such case shall be happened merely during applying for membership or during being membership of the Association.
7. Registration fee and Association membership fees:
  - 7.1 Regular Member shall pay first registration fee 200 Baht, annual fee 300 Baht per annum or lifelong fee 2,000 Baht.
  - 7.2 Associate Member shall pay first registration fee 200 Baht and annual fee 500 Baht per annum.
  - 7.3 Corporate Member shall pay first registration fee 200 Baht and annual fee 1,000 Baht per annum.
  - 7.4 Honorable Member shall not pay any registration fee and membership fee.
8. Association Membership Application

Applicant who is interested in all types of membership of the Association except Honorary Member must submit Membership Application Form to Secretary as defined by the Association but in case of Associate Member application, it shall be certified by at least 2 Regular Members prior submission such application for consideration of Executive Committee after Executive Committee has approved to be membership, letter of approval shall be notified to applicant further.
9. Membership effective date of Regular Member, Associate Member and Corporate Member

If Executive Committee approves applicant or organization as membership, the applicant or such organization must pay registration fee and membership fee completely within 30 days after the notified date of Secretary and the membership shall be effective from the date that registration fee and membership fee are paid, if applicant fails to pay registration fee and membership fee within the defined term, it is deemed that such application shall be automatically revoked.
10. Membership of Honorable Member.

Shall be effective from the date that the Association receives letter of acceptance membership of the Association from such person.
11. Termination of membership

Membership shall be terminated in the following cases:

  - 11.1 Death or corporate dissolution
  - 11.2 Resignation by submission resignation letter to Executive Committee and such member has to pay outstanding debt of the Association completely.

- 11.3 Executive Committee has approved to delete the name from membership registration by voting at least three-fourth of the attended Committee in the meeting with any of the following case:
- 1) Any action brings disgrace on the Association
  - 2) Violate regulation of the Association severely
  - 3) Unpaid annual fee for more than 2 consecutive years with no reasonable cause.
12. Rights and Duties of Member
- 12.1 Member is eligible to enter the Association equally.
  - 12.2 Member is eligible to express opinion to the Committee concerning the Association's operation.
  - 12.3 Member is eligible to attend General Assembly of the Association.
  - 12.4 Member is eligible to receive welfares and services provided by the Association.
  - 12.5 Member is eligible to present any project or activity which is not contradicted to regulation of the Association to Executive Committee for consideration.
  - 12.6 Regular Member is eligible to vote in election Committee or be elected or appointed to be Executive Committee and being eligible to cast one vote in resolutions of the meeting.
  - 12.7 Member is eligible to participate in activities organized by the Association.
  - 12.8 Member is eligible to submit request to Executive Committee to inspect document or accounts or assets of the Association.
  - 12.9 Member is eligible to co-sign at least one-fifth of total members in petition and submitting to Executive Committee to organize an Extraordinary General Assembly.
  - 12.10 Member shall strictly comply with rules and regulations of the Association.
  - 12.11 Member shall behave good deed on behalf of the Association.
  - 12.12 Member shall cooperate and support activities of the Association.
  - 12.13 Member shall publicize reputation of the Association.

### **Chapter 3**

#### **Operation of the Association**

13. Executive Committee

It is provided to establish one Executive Committee to administer operation of the Association which is consisted at least 7 persons but not exceeded 15 persons, the Executive Committee shall consist of President of the Association, Vice- President of the Association, Secretary of the Association, Treasurer, Receptionist, Registrar, Public Relations and other positions of Committee, all positions of Executive Committee must be obtained by election by using majority votes of Regular Members who attend General Assembly of the Association, each position of Executive Committee may have summarized authority as following:

- 13.1 President of the Association acts as leader in execution of the Association's operation and being representative of the Association in external contact as well as being Chairperson of both Executive Committee Meeting and General Assembly of the Association.
- 13.2 Vice-President acts as deputy of President of the Association in administration the Association's operation and perform authority assigned by President or on behalf of President on his/her absence or being engaged.
- 13.3 Secretary of the Association shall perform all executive works of the Association and being leader of Executive staff in the Association's operation and performing in respect of President of the Association's order as well as acting as secretary in the Association's meetings.
- 13.4 Treasurer shall be responsible in all financial activities of the Association, preparing income-expense account, balance sheet account and keeping accounting records of the Association for auditing.
- 13.5 Receptionist shall be responsible in welcoming guests of the Association and being leader in preparation location for activities and meetings of the Association.
- 13.6 Registrar shall be responsible in all membership registration of the Association, providing coordination with Treasurer in collecting membership fees from members.
- 13.7 Public Relations shall be responsible for publicizing activities and reputation of the Association for recognition among members and general public.
- 13.8 Other Executive Committee shall be responsible for attending Executive Committee meeting and participating in activities or projects of the Association or as assigned by President or Executive Committee of the Association.

14. Term of Executive Committee

Term of Executive Committee is 2 years from the date of General Assembly, in case of term of Executive Committee is expired but the new Executive Committee has not been elected, it is provided that the current Executive Committee shall be acting for temporarily until the new Executive is elected , after new Executive has been elected, there shall be delivery and receiving work between former Executive Committee and new Executive Committee completely within 30 days after the date that new Executive Committee has been elected.

15. If any position of Executive Committee is vacant before its term is expired, any suitable Regular Member shall be appointed by Executive Committee to replace the vacant position for merely the rest term except such term is less than 180 days which needs no replaced appointment and if the position of President of the Association is vacant, it is provided to appoint any Executive Committee for replacement.
16. Executive Committee may be discharged from its position which is not expiry of term in the following reasons:
  - 16.1 Death
  - 16.2 Resignation
  - 16.3 Disqualification of membership due to the regulation and defined laws
  - 16.4 Discharged from position by resolutions of General Assembly.
  - 16.5 Disgracing of behaviors or any action on the Association and the Executive Committee has approved to terminate by voting at least three –fourth of the attended committee in the meeting.
17. Any Committee member who wish to resign from his/her position, resignation letter shall be submitted to Executive Committee and such resignation will be effective after it has been approved by Executive Committee.
18. Authority and Responsibilities of Executive Committee:
  - 18.1 Authority to issue procedures for members to comply with but such ordinance must not contradict this regulation.
  - 18.2 Authority to appoint and dismiss staff of the Association.
  - 18.3 Authority to appoint Advisory Committee or Sub-Committee but term of such Advisory Committee and Sub-Committee must not exceed term of the appointed Executive Committee.
  - 18.4 Authority to summon General Assembly or Extraordinary General Assembly.
  - 18.5 Authority to appoint Committee in other positions which are not defined in this regulation.
  - 18.6 Authority to administer the Association's operation in accordance with its purposes and other authorities defined by this regulation.
  - 18.7 Responsible for all operations including finance and assets of the Association.
  - 18.8 Responsible for organizing Extra Regular General Assembly that co-signed by one-fifth of all members in petition for organizing Extraordinary General Assembly, in this case such meeting shall be organized within 30 days after receiving the requested letter.



- 18.9 Responsible for preparing document concerning finance, assets and operation of the Association properly in respect of academic principles and members are allowed to inspect when it is requested.
  - 18.10 Responsible for preparing annual action plan of the Association and submit it to JSPS Office once per annum.
  - 18.11 Preparing meeting minutes of the Association both for keeping as reference and distributing to members.
  - 18.12 Other responsibilities as defined in this regulation.
- 19. The Committee shall hold the meeting at least 4 times per annum within the first 10 days of the meeting month, in order to discuss administrative matters of Association.
  - 20. In the Committee meeting, at least half of total Committee must attend the meeting which is deemed as the quorum and for resolutions, if it is not defined otherwise by the regulations, majority vote shall prevail, if votes are equal, Chairperson of the meeting shall be an arbiter.
  - 21. If President and Vice- President are absent or cannot attend the Committee meeting, it is allowed to select one of the attended Committee as acting person of such meeting instead.

## **Chapter 4**

### **General Assembly**

- 22. There are 2 types of General Assembly of the Association such as:
  - 22.1 Annual General Assembly.
  - 22.2 Extraordinary General Assembly
- 23. The Association must organize General Assembly once per annum within February of each year.
- 24. Extraordinary General Assembly may be organized when the Committee seems it is necessary to organize or when not less than one-fifth of total members or members not less than 100 persons or number of members not less than it is defined in the regulation, co-sign in request letter and submitting to the Committee to organize such meeting and the purpose to summon such meeting must be notified.

When Executive Committee of the Association receives the requested letter as specified in the first paragraph, it is provided Executive Committee to summon Extraordinary General Assembly within thirty days after the receiving requested date.

If Executive Committee cannot summon the meeting as defined in the second paragraph, members who request to summon the meeting or other members

gather together not less than number of members defined in the first paragraph are eligible to summon the meeting themselves.

25. Notification of General Assembly appointment, Secretary shall notify General Assembly appointment to all members for acknowledgement, such notification shall be made in written material specifying date, time and place clearly and it must be notified members for acknowledgement at least 7 days prior as well as the announcement of General Assembly appointment must be notified at office of the Association at least 7 days prior General Meeting schedule or making advertisement at least 2 times in one of the most distributed newspaper in local 7 days prior to General Assembly schedule.
26. Annual General Assembly must consist at least the following agenda:
  - 26.1 Operations of last year shall be declared.
  - 26.2 Income-expense account and balance sheet of last year shall be declared for members' acknowledgement.
  - 26.3 Election new Committee when term is expired.
  - 26.4 Auditor appointment.
  - 26.5 Inspection and updating membership registration.
  - 26.6 Others (if any).
27. In Annual General Assembly or Extraordinary General Assembly, at least half of Regular Members must attend the meeting which is deemed as the quorum, if numbers of Regular Members are not sufficient for the quorum in such meeting, if the meeting is organized in respect of members' request; such meeting is deemed as revoked. If the General Assembly is summoned by the Committee, it is provided that the Committee can summon the meeting again within 14 days after the first appointment and number of Regular Members for the quorum shall not be applied in the latter meeting. Signatures of attendants must be recorded and attended members must show I.D. Card accompanied by signature.
28. Resolutions of General Assembly, if it is not defined otherwise by the regulation, majority vote shall prevail, if votes are equal, the Chairperson of the meeting shall be an arbiter.
29. If President and Vice- President are absent or cannot attend General Assembly of the Association, it is allowed to select one of the attended Committee as acting Chairperson of the meeting instead.

## **Chapter 5**

### **Finance and Assets**

30. All finance and assets shall be responsible by the Committee, cash of the Association must be deposited in Thai Military Bank Limited (Public).

31. Any bill and cheque of the Association must be signed by President of the Association or acting President of the Association and Treasurer or Secretary and affixed by the Association's seal which is deemed as valid.
32. President of the Association is eligible to order payment which is not exceeded 20,000 Baht (Twenty thousand Baht only) and the excessive amount must be approved by the Committee which is eligible to order payment not exceeded 50,000 Baht (Fifty thousand Baht only), if it is required to pay more than this amount, it must be approved by General Assembly of the Association.  
  
Order of payment of President or Vice- President of the Association in case of acting for shall be reported in the next Committee Meeting for acknowledgement and the amount should not be too much because the Association is a charity organization, any implementation is conducted on behalf of the Committee by President of the Association who is merely nominal representative and it must be complied with resolutions of Committee Assembly both internal activities and external (which is not exceeded one hundred thousand Baht only).
33. Treasurer is eligible to keep cash of the Association not exceeded 10,000 Baht (Ten thousand only), the excessive amount must be deposited in bank account of the Association immediately.
34. Treasurer must prepare income-expense account, balance sheet account properly in respect of accounting principle, all receipts or payments must be accompanied by documentary evidence and signed by President of the Association or acting person concurrently with Treasurer or acting person as well as affixed by the Association's seal.
35. Auditor must be an authorized auditor who is not the Committee or staff of the Association.
36. Auditor has an authority to retrieve financial or assets document from the Committee or staff of the Association to inquire or inspect accounts and assets of the Association.
37. The Committee shall provide cooperation with auditor if it is requested.

## **Chapter 6**

### **Regulation Amendment and Dissolution of the Association**

38. Regulations of the Association shall be amended merely by resolutions of General Assembly which participated by at least half of total members of the Association which is deemed as the quorum, resolutions of regulation's amendment shall be voted at least two-third of total Regular Members who attended the meeting.
39. Dissolution of the Association shall be conducted merely by resolutions of General Assembly except such dissolution is caused by legal provisions, the Association's dissolution resolutions shall be voted at least three-fourth of total

Regular Members who attended the meeting and the quorum of General Assembly must be attended by at least half of total Regular Members.

40. If the Association shall be dissolved by either cause, rest assets of the Association after liquidation must belong to National Research Council of Thailand.

## **Chapter 7**

### **Miscellaneous**

41. Interpretation of the Association's regulation, if there is any doubt, it must conduct in General Assembly which shall be prevailed by majority votes of the meeting.
42. It is provided to apply and enforce provisions of Civil and Commercial Code if it is not specified in this regulation, when there is any contradiction between this regulation and Civil and Commercial Code; it is deemed that Civil and Commercial Code shall prevail.
43. The Association must not operate for sharing exploitation or any personal benefits except the operation in respect of the Association's objectives.

## **Chapter 8**

### **Transitory Provisions**

44. This regulation shall be effective from the date that the Association is permitted to register as entity onwards.
45. When the Association is permitted to register as entity officially by government authority, all co-founders are deemed as Regular Members and membership of Preparation of the Association Establishment Committee shall be effective from the registration date onwards and it shall operate as temporary Executive Committee until the first General Assembly is organized to elect Executive Committee further.

(Signed).....Regulation manipulator

(Prof. Bussaba Yongsamit, Ph.D.)